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**MEMO**

**Re: Philadelphia FIGHT Institutional Review Board Standard Fees**

Philadelphia FIGHT utilizes its own local Institutional Review Board (IRB) for review of human subjects research. The Philadelphia FIGHT IRB (Federal IRB #00003010) is a group of individuals who serve on the board as volunteers. They convene at Philadelphia FIGHT, 1233 Locust Street, 5<sup>th</sup> Floor, Philadelphia, PA 19107.

The number and complexity of human research protocols at Philadelphia FIGHT have increased substantially in recent years. Each of these studies requires review and ongoing oversight by the IRB, a process that is vital to the FIGHT's ability to conduct research.

Philadelphia FIGHT charges IRB fees to Sponsors in order to maintain resources and continuing education for its local IRB. These fees are as follows:

Local IRB Initial Review .....	\$2,500.00
Local IRB Annual Renewal .....	\$2,000.00
Local IRB Amendment Review .....	\$1,500.00

Questions regarding these fees may be directed to the Regulatory Associate,  
Meghan DeSandro  
1233 Locust Street  
5<sup>th</sup> Floor  
Philadelphia, PA 19107  
215-985-4448 ext. 151  
[mdesandro@fight.org](mailto:mdesandro@fight.org)

**President**

Scott Wilds

**Vice President**

Bishop Ernest McNear

**Secretary**

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**Treasurer**

Rick Lombardo

**Executive Director**

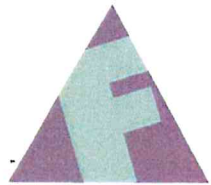
Jane Shull

**Medical Director**

Karam Mounzer, MD

Executive Director Signature \_\_\_\_\_

Jane Shull



PHILADELPHIA  
**FIGHT**  
COMMUNITY  
HEALTH CENTERS

HIV EDUCATION MONTH

THE ADOLESCENT

OH! BELL  
HEALTH CENTER

CLINICAL RESEARCH

CRITICAL PATH

DIANA BALDWIN CLINIC

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INSTITUTE FOR  
COMMUNITY JUSTICE (ICJ)

THE JONATHAN  
LAX CENTER

PROJECT TEACH

TRUST INTENSIVE  
OUTPATIENT PROGRAM

YOUTH HEALTH  
EMPOWERMENT  
PROJECT (Y-HEP)

Y-HEP HEALTH CENTER

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Rick Lombardo

Executive Director  
Jane Shull

Medical Director  
Karani Motunze, MD

Memo

Re: Philadelphia FIGHT Community Health Centers Fee Considerations for Research and Grant Collaborators

Philadelphia FIGHT is a Pennsylvania non-profit corporation, and is recognized by the IRS as a 501 (c) (3) non-profit. It is our mission to provide culturally competent, comprehensive primary care and state of the art HIV care to low income members of the community along with research, education, and advocacy to people who are at high risk, communities with high rates of HIV, formerly incarcerated persons, and young people at risk. As such, it necessary to ensure any/all research conducted at Philadelphia FIGHT is fully funded with appropriate staffing and logistical resources considered.

While preparing grant and/or project budgets, please consider the following approximate expenses:

FIGHT Physician Time..... \$18,000.00 per 0.1 FTE/annual (200 hours)  
 FIGHT Advanced Practice Clinician Time..... \$12,000.00 per 0.1 FTE/annual (200 hours)  
 Skilled Research Staff Time..... \$5000.00 per 0.1 FTE/annual (200 hours)  
 FIGHT Space Office Rental..... \$200.00 per month  
 FIGHT Exam Room Rental..... \$1000.00 per day  
 Biological Sample Storage..... \$50.00 per month

Local IRB Fees (Please see FIGHT IRB Standard Fee Schedule; presented separately)

*Fees are negotiable depending on the specific nature and requirements of the proposed research.*

Questions regarding these fees may be directed to the Research Program Director, Linden Lalley-Chareczko:

1233 Locust St  
 5<sup>th</sup> Floor  
 Philadelphia, PA 19107  
 215-985-4448 ext. 226  
 lchareczko@fight.org